



# COURT VIDEO APPEARANCE REQUEST FORM

## Appearance of Witness

Crown       Defence

[www.courts.ns.ca](http://www.courts.ns.ca)

**NOTE:** This form is for scheduling purposes and should only be used once a formal application has been approved by the Court for a witness to appear by video appearance.

Today's Date: \_\_\_\_\_ Case Numbers: \_\_\_\_\_  
Name of Accused: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Contact name and phone number to facilitate equipment testing: \_\_\_\_\_  
Facility IP/ISDN Address for connection:  
 IP \_\_\_\_\_  
 ISDN \_\_\_\_\_

### GENERAL INFORMATION:

Contact information of person requesting video appearance:

Name/Firm: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Alternate Contact Person and E-mail Address/Telephone Number:  
\_\_\_\_\_

Scheduled Court Date/Time: \_\_\_\_\_ Court Room: \_\_\_\_\_

Name of Witness: \_\_\_\_\_

Date and time to start the Witness' evidence: \_\_\_\_\_

Estimated Length of Appearance: \_\_\_\_\_

*Copy: Opposing Counsel*

### For Court Use Only:

Actual Date: \_\_\_\_\_ Actual Start Time: \_\_\_\_\_  
Actual End Time: \_\_\_\_\_ Total Video Appearance Time: \_\_\_\_\_