**Form 59.35**

20 No.

Supreme Court of Nova Scotia

(Family Division)

Between: [copy standard heading]

[name] Applicant

and

[name] Respondent

**Conciliation Record**

**1. Issues in Proceeding**

The Applicant raises the following issues:

The Respondent raises the following issues:

[see section 7, Issues to be Resolved]

**2. Steps Taken**

Application and Intake filed on , 20 .

Referral to Parent Information: Applicant on , 20 .

Respondent on , 20 .

Attendance at Parent Information: Applicant on , 20 .

Respondent on , 20 .

Conciliation Meeting: [date or dates, and names of parties participating]

**3. Documents Filed**

By the Applicant: [list forms and documents filed, for example

notice of application filed on , 20 .

parenting statement filed on , 20 .

statement of income filed on , 20 .]

By the Respondent:[list forms and documents filed, for example

response to application filed on , 20 .

parenting statement filed on , 20 .

statement of income filed on , 20 .]

**4. Orders and Written Agreements**

**[list documents, for example**

consent order respecting decision-making responsibility/custody and parenting time, issued on , 20 .

interim order for child support, issued on , 20 .

order to disclose to [name] , by court officer, issued on , 20 .]

**5. Representation by Counsel**

Applicant: [*unrepresented*/name of counsel]

Respondent: [*unrepresented*/name of counsel]

**6. Subjects Never Disputed or Now Agreed**

[see section 7, Issues to be Resolved]

**7. Issues to be Resolved** [may delete any that do not apply]

parenting arrangements/time or interaction with a child

decision-making responsibility/custody: to one party or joint

residential parent parenting arrangements

parentingtime

contact time

interaction

paternity

relocation

other [detail]

child support

paternity

determination of income

special or extraordinary expenses

undue hardship

shared parenting time/custody

child 19 or over

person in place of a parent

retroactive claim [detail]

other [detail]

spousal support

entitlement or need

ability to pay

amount

other [detail]

exclusive possession or occupation

matrimonial home

family residence

other [detail]

property division

classification of property

valuation of property

matrimonial home

contribution to business asset

unequal division

other [detail]

other property issues

division under applicable pension legislation

trust remedies or unjust enrichment

other [detail]

other [detail]

**8. Next Steps Taken by Court Officer or Recommended**

provide draft consent order for approval

refer to mediation

order to non-party to disclose information

interim order for child support

recommend that order for child support be varied

schedule a [*conference/motion for directions/date assignment conference*]

schedule a settlement conference

recommend that a parenting assessment report be prepared

schedule a hearing before a judge

other [detail]

**9. Accessibility requests or language-related needs:**

[provide details about language, communication, or health needs that require accommodation]

**Conciliation record as evidence**

This conciliation record may be considered as evidence by the judge, subject to an objection to any part of the conciliation record, filed by a party or counsel no more than two days after the day a copy of this record is delivered to the party.

Issued , 20

[name of court officer]

COURT OFFICER

telephone:

fax:

TO: [name] , Applicant or [name] , counsel for the Applicant

[Address]

[name] , Respondent or [name] , counsel for the Respondent

[Address]