**Form 59.35**

20 No.

 Supreme Court of Nova Scotia

 (Family Division)

Between: [copy standard heading]

[name] Applicant

and

[name] Respondent

 **Conciliation Record**

**1. Issues in Proceeding**

The Applicant raises the following issues:

The Respondent raises the following issues:

[see section 7, Issues to be Resolved]

**2. Steps Taken**

Application and Intake filed on , 20 .

Referral to Parent Information: Applicant on , 20 .

Respondent on , 20 .

Attendance at Parent Information: Applicant on , 20 .

Respondent on , 20 .

Conciliation Meeting: [date or dates, and names of parties participating]

**3. Documents Filed**

By the Applicant: [list forms and documents filed, for example

notice of application filed on , 20 .

parenting statement filed on , 20 .

statement of income filed on , 20 .]

By the Respondent:[list forms and documents filed, for example

response to application filed on , 20 .

parenting statement filed on , 20 .

statement of income filed on , 20 .]

**4. Orders and Written Agreements**

**[list documents, for example**

consent order respecting decision-making responsibility/custody and parenting time, issued on , 20 .

interim order for child support, issued on , 20 .

order to disclose to [name] , by court officer, issued on , 20 .]

**5. Representation by Counsel**

Applicant: [*unrepresented*/name of counsel]

Respondent: [*unrepresented*/name of counsel]

**6. Subjects Never Disputed or Now Agreed**

[see section 7, Issues to be Resolved]

**7. Issues to be Resolved** [may delete any that do not apply]

parenting arrangements/time or interaction with a child

 decision-making responsibility/custody: to one party or joint

residential parent parenting arrangements

 parentingtime

 contact time

 interaction

 paternity

 relocation

 other [detail]

 child support

 paternity

 determination of income

 special or extraordinary expenses

 undue hardship

 shared parenting time/custody

 child 19 or over

 person in place of a parent

 retroactive claim [detail]

 other [detail]

 spousal support

 entitlement or need

 ability to pay

 amount

 other [detail]

 exclusive possession or occupation

 matrimonial home

 family residence

 other [detail]

 property division

 classification of property

 valuation of property

 matrimonial home

 contribution to business asset

 unequal division

 other [detail]

 other property issues

 division under applicable pension legislation

 trust remedies or unjust enrichment

 other [detail]

 other [detail]

**8. Next Steps Taken by Court Officer or Recommended**

 provide draft consent order for approval

 refer to mediation

 order to non-party to disclose information

 interim order for child support

 recommend that order for child support be varied

 schedule a [*conference/motion for directions/date assignment conference*]

 schedule a settlement conference

 recommend that a parenting assessment report be prepared

 schedule a hearing before a judge

 other [detail]

**9. Accessibility requests or language-related needs:**

[provide details about language, communication, or health needs that require accommodation]

**Conciliation record as evidence**

This conciliation record may be considered as evidence by the judge, subject to an objection to any part of the conciliation record, filed by a party or counsel no more than two days after the day a copy of this record is delivered to the party.

Issued , 20

[name of court officer]

COURT OFFICER

telephone:

fax:

TO: [name] , Applicant or [name] , counsel for the Applicant

[Address]

[name] , Respondent or [name] , counsel for the Respondent

[Address]