

Form 1
Waiver of Fees Application

Please print in BLOCK LETTERS:

Last Name: _____ Mailing Address: _____ Apt: _____ City or Town/Province: _____ Postal Code: _____ Telephone: Home: _____ Work: _____ Msg: _____	Given Names: _____ Date of Birth: _____ (mm/dd/yr) Age: _____
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☐ Male ☐ Female	☐ Employed ☐ Unemployed ☐ Unable to work ☐ Student/training	☐ Not married ☐ Common law ☐ Divorced	☐ Married ☐ Separated ☐ Widowed
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I apply to have the following court filing fees waived: _____

HUSBAND OR WIFE (INCLUDING COMMON LAW) Name: _____ Address: _____ Telephone: _____	DEPENDANTS (SPOUSE, CHILD, OTHER PERSON SUPPORTED BY APPLICANT): Total: __ Living with client: __ Living apart: __ <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%; text-align: left;"><u>Name</u></th> <th style="width:30%; text-align: left;"><u>Relationship</u></th> <th style="width:40%; text-align: left;"><u>Birth date</u> (mm/dd/yr)</th> </tr> </thead> <tbody> <tr><td>1. _____</td><td></td><td></td></tr> <tr><td>2. _____</td><td></td><td></td></tr> <tr><td>3. _____</td><td></td><td></td></tr> <tr><td>4. _____</td><td></td><td></td></tr> <tr><td>5. _____</td><td></td><td></td></tr> <tr><td>6. _____</td><td></td><td></td></tr> </tbody> </table>	<u>Name</u>	<u>Relationship</u>	<u>Birth date</u> (mm/dd/yr)	1. _____			2. _____			3. _____			4. _____			5. _____			6. _____		
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1. _____																						
2. _____																						
3. _____																						
4. _____																						
5. _____																						
6. _____																						
Do you receive social or other municipal assistance[?] ☐ Yes ☐ No																						

Person who can verify financial information	Name: _____ Address: _____ Telephone: _____
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GROSS MONTHLY INCOME Salary (wages + tips) _____ Unemployment ins. _____ Social assistance _____ Old age assistance _____ Pension _____ Spouse's income _____ (Including common law) Support received _____ Specify other income _____ Gross monthly income _____ Less support _____ you pay per month _____ Monthly income _____	IMPORTANT: This application will not be processed unless you attach one of the following: A copy of your pay stub A copy of your benefit stub A copy of your most recent Income Tax Return or Notice of Assessment a letter from a doctor, priest or other official stating that you have no income
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Applicant declares: I state that the above information is true and complete. I consent to have this information investigated for verification and will notify court administration of any change. _____ Signature of the applicant _____ Date	☐ Approved ☐ Denied By: Date:
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Where an applicant has the following number of dependants and the applicant's income is less than or equal to the following amounts, the applicant meets the financial eligibility criteria required to have the designated court fees (set out in the Regulations to the Costs and Fees Act at Section 26) waived.

Monthly Income and Number of Dependants				
One adult	\$1,067.00		Two adults	\$1,424.00
and 1 child	\$1,416.00		and 1 child	\$1,708.00
and 2 children	\$1,700.00		and 2 children	\$1,932.00
and 3 children	\$1,924.00		and 3 children	\$2,156.00
and 4 children	\$2,148.00		and 4 children	\$2,380.00
and 5 children	\$2,372.00		and 5 children	\$2,604.00
and 6 children	\$2,596.00		and 6 children	\$2,828.00
and 7 children	\$2,820.00		and 7 children	\$3,052.00

The ONLY court filing fees that can be waived are as follows:

- to commence a proceeding pursuant to the *Nova Scotia Parenting and Support Act*;
- to set a matter down for trial without a jury;
- to set a matter down for trial with a jury;
- for a settlement conference;
- to commence a divorce proceeding (other than the \$10.00 Government of Canada fee);
- to file an answer;
- to purchase a tape (i.e., an audio recording);
- to commence an action;
- to file a defence;
- for an interlocutory notice;
- for an application to extend the time to file an appeal in the Supreme Court;
- to an application to extend the time to file an appeal in the Court of Appeal;
- for a Notice of Appeal to the Supreme Court;
- for a Notice of Appeal to the Court of Appeal;
- for a maximum of 25 copies;
- for a maximum of 3 court file searches;
- for the administration of one oath for one affidavit relating to the deponent's court action;
- to file a Notice of Claim or a Counterclaim in the Small Claims Court;
- to file a Small Claims Court Residential Tenancies Appeal from an Order of the Director of Residential Tenancies; or
- for the administration of oaths for an Affidavit of Service relating to a Small Claims Court claim.