

Courtroom Inventory Memo Ready for Scheduling

Date: 2021-04-19

The following table shows courtrooms that are ready for scheduling as of the above noted date. **This table is a guide only. When scheduling, please consult with the presiding judge and court administration.** Risk Management Matrices and assessments have been completed and reviewed by the OHS Consultant. This includes measurements to accommodate physical distancing according to current public health advice or modifications such as the installation of physical barriers such as Lexan. The capacity of each courtroom below assumes its traditional configuration. Many variables, including reconfiguring the courtroom, affects the capacity of each courtroom.

Courthouse	Courtroom	Level or Type	Types of Matters	Maximum Occupancy at Counsel Tables	Maximum Capacity in the Gallery	Maximum # of People in Waiting Room	Interview Room Availability (Person capacity)
Amherst	A	Provincial		3	5	7	3 rooms (2 ppl each).
	B	Overflow		2	3		
	C	Family		3	3		
	D	Supreme	Viva Voce. Person in Custody. No Jury.	4	7	None	None
Annapolis	1	Provincial, Supreme, or Family	All Matters Except Jury.	4	9	4	2 rooms (2 ppl + 4 ppl)
Antigonish	1	Family		2	2	8	3 Rooms available plus cells (2 ppl each). Cannot sit at the same time due to this capacity.
	2	Provincial	All Matters Except Jury.	2	5		
	Main Street	Supreme		4	8	1	2 rooms (2 ppl each).
Bridgewater	1	Family	No Person in Custody.	2	2	2	8 Rooms (2 ppl each but must have PPE) plus 2 in cells (2 ppl each).
	2	Provincial	Person in Custody.	3	6	6	
	3	Supreme	Person in Custody. No Jury.	2	2	2	
	4	Supreme	Person in Custody. No Jury.	3	6	6	
Dartmouth Provincial	1	Provincial		4	3	28	3 rooms available plus cells (2 ppl each).
	2	Provincial		4	4		
	3	Provincial		4	3		
	4	Provincial		2	4		
	5	Provincial	Virtual or limited trial matters.	4	4		
Digby	1	Provincial, Supreme, or Family		2	9	3	1 room (2 ppl) plus 1 room with no social distancing.
	2	Provincial, Supreme, or Family		2	3	2	
Halifax Family - Devonshire	1	Family	All Matters.	4	4	4	Use courtroom 6 until Lexan installed in interview rooms.
	2	Family	All Matters.	4	5		
	3	Family	All Matters.	4	4		
	4	Family	All Matters.	4	4		
	5	Family	All Matters.	4	5		

Courthouse	Courtroom	Level	Types of Matters	Maximum Occupancy at Counsel Tables	Maximum Capacity in the Gallery	Maximum # of People in Waiting Room	Interview Room Availability (Person capacity)
Halifax Law Courts	301	Supreme	All Matters Except Jury.	4	5	15 (9 extra for whole courthouse)	2 rooms (2 ppl each), 2 rooms (3 ppl each), and 1 room (4 ppl). Rooms may be assigned during trials.
	302	Supreme	All Matters Except Jury.	4	6		
	303	Supreme	All Matters Except Jury.	4	5		
	304	Supreme	All Matters Except Jury.	4	6		
	401	Supreme or Court of Appeal	Settlement Conferences Only.	4	0	1 (9 extra for whole courthouse)	
	402	Supreme or Court of Appeal	Settlement Conferences Only.	4	0	3 (9 extra for whole courthouse)	
	502	Court of Appeal	Up to 6 Judges.	4	6	8 (9 extra for whole courthouse)	
	503	Supreme	Up to 3 Judges. All Matters Except Jury.	3	3		
	504	Supreme	All Matters Except Jury.	4	3		
	701	Supreme	All Matters Except Jury.	3	2	6 (9 extra for whole courthouse)	
	702	Supreme	All Matters Except Jury.	3	2		
	703	Supreme	No viva voce. Special chambers.	4	2		
Halifax Provincial	1	Provincial		4	3	8	2 Rooms available (4 ppl +2 ppl) plus 4 in cells (2 ppl each).
	2	Provincial		7	4		
	3	Provincial		5	6		
	4	Provincial		4	4		
	5	Provincial	Virtual Intake Only	2	3		
	6	Provincial		2	3		
Kentville Family	1	Family	Limited Viva Voce. No CFSA.	2	2	4	No
Kentville JC	1	Provincial, Supreme, or Family	Limited Viva Voce.	2	3	40+ (12 in main lobby)	2 rooms (2 ppl each) currently set up. 8 additional (2 ppl each) easily set up. 1 secure interview room for PIC.
	2	Provincial, Supreme, or Family	All Matters Except Jury.	2	8		
	3	Provincial, Supreme, or Family	All Matters Except Supreme Jury.	4	12		
Pictou	1	Family		3	3	6	2 rooms (2 ppl each) plus 1 in cells.
	2	Provincial		2	8		
	B	Supreme	All Matters Except Jury.	4	4		

Courthouse	Courtroom	Level	Types of Matters	Maximum Occupancy at Counsel Tables	Maximum Capacity in the Gallery	Maximum # of People in Waiting Room	Interview Room Availability (Person capacity)
Port Hawkesbury	1	Family		2	2	8	6 rooms (2 each), 1 room (3 ppl) plus 2 in cells.
	B	Supreme	All Matters Except Jury.	4	14		
	2	Provincial	All Matters	17	6	10	
Shelburne	Main	Provincial, Supreme, or Family		2	5	8	2 rooms (2 ppl each).
Shubenacadie	A	Provincial or Family	Pre-scheduled in person hearings.	2	4	2	1 room (2 ppl).
Sydney	1	Provincial	Viva Voce. Secure Prisoner Access.	2	10	6	9 rooms (3 ppl each), 4 rooms (2 ppl each), and 5 rooms (1 person each that could be used for additional waiting room space).
	2	Provincial	Viva Voce. Secure Prisoner Access.	2	8	8	
	3	Family	Viva Voce. Secure Prisoner Access.	2	7	8	
	4	Family	Viva Voce. Secure Prisoner Access.	2	6	13	
	5	Family	No Viva Voce	2	5		
	6	Family	Viva Voce with Multiple Counsel. Secure Prisoner Access.	4	6	8	
	7	Provincial	Viva Voce. Secure Prisoner Access.	2	8	8	
	8	Supreme	Viva Voce Adaptable to Multiple Counsel. Secure Prisoner Access. No Jury.	2	13	8	
	9	Supreme	Viva Voce Adaptable to Multiple Counsel. No Jury.	2	10	8	
	11	Provincial	Viva Voce Adaptable to Multiple Counsel. Not suitable for multiple accused	2	5	2	
Truro JC	1	Provincial		8	4	4	5 rooms (2 ppl each).
	2	Family		4	2		
Truro Supreme	1	Supreme	Viva Voce. No Jury.	4	6	4	2 interview rooms (2 ppl each) or Jury Room (3 ppl).
	2	Supreme	Viva Voce. No Jury.	4	6		
Wagmatcook		Provincial & Family	All Matters.	5	6	7	2 rooms (2 ppl each), 1 in cells.
Windsor	1	Provincial, Supreme, or Family	All Matters Except Supreme Jury.	4	15	6	Use former Jury Room (3 ppl)
Yarmouth	1	Provincial, Supreme, or Family	All Matters Except Supreme Jury.	4	10	12	5 interview rooms (2 ppl each). 2 lawyer interview rooms in cells (2 ppl each).
	2	Provincial, Supreme, or Family	All Matters Except Supreme Jury.	3	11		
	Large Conference Room	Provincial, Supreme, or Family	Settlement Conferences, Case Conferences, Family Court Hearings. No In Custody Matters. No Supreme Jury.	4	1		

***The Mellor Avenue Satellite Criminal Jury Courtrooms were purpose built to accommodate criminal jury trials in compliance with COVID-19 public health direction and protocols. The courtrooms and associated spaces can be configured in multiple ways dependant on numerous factors including the number of counsel, accused, and public attending. The capacity numbers listed below are dependant on these factors, therefore, the numbers listed are offered only for general guidance.**

Courthouse	Courtroom	Level	Types of Matters	Maximum Occupancy at Counsel Tables	Maximum Capacity in the Gallery	Maximum # of People in Waiting Room
*Mellor Avenue Satellite	1	Supreme	Criminal Jury Trials	4	18	66
	2	Supreme	Criminal Jury Trials	4	18	