

HINTS AND TIPS FROM THE PROTHONOTARY - REGISTRAR

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May 28, 2007

Supreme Court Crownside in Halifax will be held on the following dates: May 29, June 7, 14, 21 and 28th, 2007

Appearance Days will be held weekly on Fridays at 12 noon with the EXCEPTION of the following dates: June 1, September 14, September 28 and December 14, 2007.

COURT OF APPEAL

1. Counsel are reminded that a Certificate Respecting Preparation of Appeal Book (Form 62.02(5)) is required for the setting down of an interlocutory appeal.
2. Counsel are reminded that certified court reporters MUST sign the certificate included at the end of the transcript in the Appeal Book. It has been recently noted that the certificates are not being signed by the court reporters preparing the transcripts.
3. Counsel are also reminded that no appeal will be set down for hearing where the Certificate Respecting Preparation of Appeal Book is not filed with the application to set down the appeal. For clarity, this means filing the Certificate three (3) clear days before the Chambers application is to be heard.
4. An information sheet along with sample forms have been prepared and are available on the courts website for applications to convey prisoners from a custodial institution to the Nova Scotia Court of Appeal for both Chambers applications and appeal hearings.
5. With respect to Books of Authorities here are four (4) important reminder pointers to counsel:
 - (a) Authorities are to be listed alphabetically;
 - (b) Where there is more than one volume of Authorities, the index for ALL cases should be in each volume;
 - (c) The font for the Authorities is to be NO less than 12 point font; and
 - (d) For Authorities on the standard of review, counsel are only to include the relevant excerpts of cases rather than reproduce the entire case.

SUPREME COURT

1. Counsel are reminded that pursuant to new Practice Memorandum # 13, when an application is being made to confirm a Sheriff's sale, that exhibited to the solicitor's affidavit must be BOTH the letter and the notice of sale sent to the defendant at least 20 days prior to the sale.

A.M.B.