

LAW CLERK
TO THE SUPREME COURT OF NOVA SCOTIA

DEADLINE FOR APPLYING - JANUARY 31, 2010

Applications are invited for the position of Law Clerk to the judges
of the
Supreme Court of Nova Scotia

Place of Work:

The Law Courts, Halifax, Nova Scotia

Period of Employment:

One year - Commencement date to be determined

Salary and Benefits:

\$52,214.00 per annum - for a candidate who is admitted as a member of the Bar of one of the Provinces of Canada.

\$32,500.00 per annum - for a law graduate not yet admitted as a member of the Bar of one of the Provinces of Canada.

Except as provided by agreement or by the *Labour Standards Code of Nova Scotia* or other applicable legislation, the law clerk is not entitled to any benefits and does not come within the *Civil Service Act* or other legislation relating to persons in the public service.

Holidays: as may be negotiated.

Duties:

To provide legal assistance to the court on a variety of legal subjects, including

- preparation of bench and research memoranda;
- review of files, both pre and post hearing and preliminary briefing on points of law;
- observing the handling of cases in the Supreme Court of Nova Scotia and developing an understanding of the process;
- assisting the Chambers judge and reviewing files preparatory to Chambers sessions, including research as may be required by the Chambers judge;

- participating in office meetings and discussions with the justices, as determined by the justices;
- involvement in the organization and co-ordination of special study projects on certain points of law;
- assisting in the preparation of materials for judges' seminars and related issues.

To provide administrative assistance to the court, including:

- assisting the Chief Justice and the Associate Chief Justice in relation to scheduling issues.

Opportunity to obtain credit for services required for Bar Admission:

The applicant, if not already admitted as a member of the Bar of the Province of Nova Scotia, may be able to secure the approval of the Nova Scotia Barristers' Society for a portion of the time served to be credited to articling time requirements of the Nova Scotia Barristers' Society.

Qualifications:

The law clerk must be a graduate of law from a recognized law school in Canada. Candidates must forward:

- (a) curriculum vitae;
- (b) transcript of marks in law school;
- (c) letters of references from three (3) people.

Preference will be given to candidates who are admitted as a member of the Bar of a Province of Canada.

Deadline for applications:

Persons who are interested in applying for the position should submit their applications no later than January 31, 2010, to the address below. Receipt of all applications will be acknowledged. Only those selected for an interview will be contacted.

**Danielle Dixon-Toulouse, Judicial Assistant
Supreme Court of Nova Scotia
The Law Courts
1815 Upper Water Street
Halifax, Nova Scotia B3J 1S7**