

## HINTS AND TIPS FROM THE PROTHONOTARY - REGISTRAR

**ANNETTE M. BOUCHER**

**December 4, 2006**

**Supreme Court Crownside in Halifax will be held on the following dates: December 7, 14 and 21<sup>st</sup>, 2006.**

**Appearance Days will be held ONLY on December 8<sup>th</sup> and 29<sup>th</sup>, 2006.**

**For the calendar year 2007, Appearance Day will be held weekly on Friday at 12 noon EXCEPT for April 6, June 1, September 14, September 28, and December 14, 2007 when there will be no Appearance Day.**

**Please note that the Law Courts will close for the Christmas break at 12 noon on Friday, December 22<sup>nd</sup> and will reopen at 8:30 am on Wednesday, December 27<sup>th</sup>, 2006.**

**The Law Courts will be closed on Monday, January 1, 2007 but will reopen at 8:30 am on Tuesday, January 2, 2007.**

### **COURT OF APPEAL**

1. For **ALL** Chambers applications in the Court of Appeal a Notice of Application must be filed. Counsel have recently been attempting to file Interlocutory Notices for Court of Appeal Chambers applications. Interlocutory Notices are only used in the Supreme Court. There are no court filing fees required on filing a Notice of Application.

### **SUPREME COURT**

1. Counsel are advised that after regular business hours, in the evening after 4:30 pm and before 8:30 am in the morning as well as on weekends and holidays, should an emergency arise which requires judicial attention, counsel are to call the Commissionaire at The Law Courts at 424-8988. Counsel must identify the nature of the urgency which requires judicial intervention. The Commissionaire will then contact the judge "on call" by following the established internal protocol for this purpose. Counsel should not be attempting to contact court staff or judges directly

after regular business hours. Commissionaires are accessible at all times outside regular business hours at the number noted above and should be counsel's first contact person on an emergency requiring judicial intervention.

2. Counsel are advised that the judges of the Supreme Court had adopted a new Practice Memorandum # 13 which will replace the former Practice Memorandum in its' entirety. The new Practice Memorandum deals with all aspects of foreclosure proceedings and is to be used effective immediately. The new Practice Memorandum # 13 is posted on the courts website under Civil Procedure Rules in the Resources section.

**A.M.B.**