

REQUEST FOR COPIES OF AUDIO RECORDING OF COURT PROCEEDINGS

Case Name: _____ Court File #: _____

Dates of Proceeding: _____ No. of Days: _____

Heard Before Justice/Judge: _____ Courtroom #: _____

Reason For Request: Appeal* Other

Partial / Full Request: Decision Only Sentence Only Full Trial

of copies: _____

Applicant's Name: _____

Applicant's Address: _____

Applicant's Phone Number: _____

NOTE: the broadcast or distribution of any audio recording of Court proceedings, without the prior consent of a Justice/Judge, is strictly prohibited.

I, the undersigned, understand and agree that the audio recordings to be provided pursuant to this request will be provided subject to the following terms and conditions:

1. that I will not broadcast the audio recording(s) on radio, television, the internet, or any other medium without the prior consent of a Justice/Judge;
2. that I will not distribute the audio recording(s) without the prior consent of a Justice/Judge;
3. that I will not make more than 3 copies of the audio recording(s); and
4. that I will not provide the audio recording(s) or copies of same, to any third party who I know, or ought reasonably to know, may broadcast or distribute them.

I further warrant that I am authorized to sign this agreement on behalf of the company or organization named below. I understand that this agreement is binding upon me personally and upon that corporation or organization.

Signature

Print Name

Company/Organization

Date of Request

If you have any questions regarding this form or its requirements, please contact the Executive Office of the Nova Scotia Judiciary at:

1815 Upper Water St.
Halifax, Nova Scotia
Canada
B3J 1S7

Phone: (902) 424-3690
E-mail: piccolj@gov.ns.ca

* If you are pursuing an appeal, CDs or cassette tapes must be transcribed by a certified transcription service. Appellate courts require numerous copies of the transcript and it is your responsibility to arrange and pay for the transcription and copies for them.

Please submit your completed signed request form to the Justice Centre office where your court proceeding was held. Do not submit your request form to the Executive Office of the Nova Scotia Judiciary.

REQUESTS ARE COMPLETED ON A FIRST COME-FIRST SERVED BASIS:

The time frame for production of CD's or Cassette Tapes varies. We will call you as soon as your CD's / Tapes are ready to be picked up.

COSTS:

Each CD or Cassette Tape = 19.34 + HST

One log sheet = 1.00 + HST. (The log sheets provide a written outline of the court proceeding and are necessary for transcription purposes).

A deposit towards the full cost of copying the CD's or Tapes of the court proceeding will be required at the time of the request. The amount of the deposit to be determined by the Court administrator or designate, based on their estimate of the total number of tapes or CD's required to complete the request.

NOTE: The release of copies of audio recordings in relation to Young Persons' matters/hearings are subject to the provisions of sections 116 to 129 of the Youth Criminal Justice Act or to the provisions of the Young Offenders Act .

(Fee) Revised: April 01, 2007
