

SHERIFF'S SERVICES
Law Courts Building, 1815 Upper Water Street, Halifax, N.S., B3J 2M4
Telephone: (902) 424-8201 Fax: (902) 424-8215

TO: ALL HRM Law Firms

FROM: Sheriff Services – Natalie Tanner (E-mail: Natalie.Tanner@novascotia.ca)

DATE: March 31, 2015

Re: Upcoming changes with Tax Certificate processes.

Please note that the Halifax Regional Municipality are working towards changing the manner in which tax certificates are requested for our and your purposes of preparing for Foreclosure sales within Sheriff's Services.

Presently it is Court Services staff who process the requests after receiving the fee from your firm (s) and then forwarded on your behalf with written letter. This process will become the responsibility of the Law Firm. HRM is encouraging the use of the online request process, as at some point in time it will be the only process. We have decided to implicate this process immediately. We are requesting your cooperation in the matter by using the HRM online request service. This service offers the opportunity for high volume users to order tax certificates via the internet. The turnaround time for an on-line tax certificate is 2 business days. For more information regarding on line tax certificates please email taxcert@halifax.ca or go to On Line Tax Certificate Information.

Comments: If further details are required please contact Lynn at 902.490.6730.

Regards,

Natalie L. Tanner